



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

Llwydcoed Crematorium

Minutes of the virtual meeting of the Llwydcoed Crematorium meeting held on Tuesday, 8 June 2021 at 2.00 pm.

County Borough Councillors - Llwydcoed Crematorium Members in attendance:-

Councillor D Isaac (Chair)

Merthyr Tydfil County Borough Councillors

Councillor D Chaplin Councillor J Thomas
Councillor M Colbran

Rhondda Cynon Taf County Borough Councillors

Councillor H Boggis Councillor A Fox
Councillor A Crimmings Councillor G Jones

Officers in attendance

Ms J Lewis, Bereavement Services Manager
Mr S Preddy, Group Accountant
Mr C Pritchard, Assistant Cemetery Manager/Crematorium Supervisor
Ms L Coughlan, Solicitor

1 APOLOGIES

An apology of absence was received from County Borough Councillor K Morgan.

2 DECLARATION OF INTEREST

There were no declarations of interests in matters pertaining to the agenda.

3 TO ELECT A CHAIRMAN

RESOLVED to elect County Borough Councillor D. Isaac as Chairman of the Joint Committee for the 2021-22 municipal year.

4 TO APPOINT A VICE-CHAIRMAN

RESOLVED to appoint County Borough Councillor H. Boggis as Vice-

Chairman of the Joint Committee for the 2021-22 municipal year.

5 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 16th March 2021 subject to it being noted that the conversion of the Crematorium house into a meeting room is now complete and open for use.

6 REPORT OF THE BEREAVEMENT SERVICES MANAGER

In her report, the Bereavement Services Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

In addition, the Bereavement Manager requested that the Joint Committee consider whether to retain the current member of Agency staff who had been appointed to assist with the increased workload as a result of Covid-19, and noted that should members wish to retain the staff member this arrangement could be reviewed at the next appropriate meeting of the Joint Committee.

Following consideration of the information contained within the report of the Bereavement Manager it was **RESOLVED**:

1. To note the Statistics and Performance figures contained within the report relating to the operation of the Crematorium since the last meeting; and
2. To retain the additional member of Agency staff until further review at the next meeting of the Joint Committee.

7 DRAFT ANNUAL RETURN FOR THE YEAR END 31 MARCH 2021

Members considered the report of the Treasurer.

Members were provided with information relating to:

- The financial performance and movement of usable reserves
- Balance Sheet for the year ended 31st March 2021
- General Fund Balances 2015/16 to 2020/21

and following consideration thereof, it was **RESOLVED –**

(1) To note the report.

(2) To note the unaudited Annual Return for the year ended 31st

March 2021 as presented.

- (3) That the Chairman of the Joint Committee signs the Approval and Certification Section of the Annual Return.

This meeting closed at 2.40 pm

**D. Isaac
Chairman.**